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கல்வி அமைச்சு
Ministry of Education

'ඉසුරුපාය', බත්තරමුල්ල, ශ්‍රී ලංකාව.
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මගේ යොමුව
எனது இல.
My Ref.

ED/04/59/07/04/04 (2024)

ඔබේ යොමුව
உமது இல.
Your Ref.

දිනය
திகதி
Date

2023-09 15

Provincial Directors of Education,
Zonal Directors of Education,
Presidents of National Colleges of Education,

Annual Transfers of the Sri Lanka Teacher Educators' Service – 2023

As per the Ministry of Education Circular No. 30/2023 dated 10.07.2023, the approval is granted for the transfers mentioned in the attached schedule (Annex 01) to be effective from 01.01.2024. Consequently, you are requested to take actions to notify all the officers in your institute; who have been transferred as per these transfer orders published in the website of the Ministry of Education; www.moe.gov.lk and inform them to assume duties at the new service station on the due date.

02. Only if the attention of the Annual Transfer Committee has not been given on the their transfer requests in line with the provisions in Chapter XVIII of the Procedural Rules of the Public Service Commission (Volume I) published in the Gazette Extra-ordinary No. 2310/29, these officers can submit an appeal accordingly. A specimen of the application for appeals (Annex 02) has been attached herewith, and you are kindly informed to send an appeal application prepared as per the format to me, before 30.09.2023. The serial number indicated before the name of the concerned officer in the transfer list should essentially be mentioned in the appeal application and the officers should be informed that the appeals received after 30.09.2023 will not be considered. The scanned copy of the said appeal should be sent via email, to the email address, "moesltes.branch@gmail.com".

03. If the appeals are not submitted, you are informed to be released formally from the current service station and assume the duties of the new service station on the effective date of transfer; 01.01.2024, and kindly informed to send me the appeal Form attached herewith (Annex 03).

04 You are informed to make arrangements to release the officers who have been transferred out from the National College of Education / Teachers' College belonged to the Province, Education Zone / Teachers' center **without retaining them until the arrival of their successors** so that they can assume the duties of their new workstations on the due date.

05. You are further requested to inform the concerned officers to make arrangements to formally hand over the documents and stuffs belonging to the government available in the officer's custody to an officer nominated by the Head of the institute prior to leaving the institute.

M.N. Ranasinghe
Secretary
Ministry of Education