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எனது இல. } ED/09/12/05/02/01
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Your Ref. }

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திகதி } 2023.12. 07
Date }

Circular No.:- 45/2023

All Provincial Secretaries of Education
All Provincial Directors of Education
All Zonal Directors of Education
Deputy/Assistant Directors of Education in charge of all Divisions
Principals of all Schools

Scholarship Programme 2022 (2023) awarded by the President's Fund for the Students of the G.C.E. (A/L) Subject Streams

The President's Fund has planned to implement a scholarship programme in this year for the students who have appeared and passed the G.C.E. (O/L) examination 2022 (2023) for the first sitting, and qualified to study for the G.C.E. (A/L) examination.

This programme is scheduled to be implemented in all the Education Zones island wide and 50 no.s of scholarships will be awarded for one Education Zone. The said bursary of Rs.6,000.00 per month will be awarded to the scholars eligible for a maximum period of 24 months until appearing for the G.C.E. (A/L) examination.

1 Basic Qualifications required to apply for Scholarships

- 1.1 The applicant should have appeared in the G.C.E. (O/L) examination conducted in the year 2022 (2023) for the first sitting, and be qualified to study the G.C.E. (A/L).
- 1.2 He/ She should be a student in a government school or a private school with no fees.
- 1.3 The monthly income of the applicant's family should not exceed Rs.100,000/-

2 Submission of Applications

- 2.1 The principals of every school should inform all the students of their school who have passed the G.C.E. (O/L) Examination 2022 (2023), regarding this scholarship programme.
- 2.2 Principals should ensure that the Scholarship Application Form (Annexure 01) and related instructions are posted on the notice board of the school.

- 2.3 Further details and application in this regard would be available in the websites www.presidentsoffice.gov.lk of the Presidential Secretariat, www.presidentfund.gov.lk of the President's Fund, www.pmd.gov.lk of the President's Media Division and www.moe.gov.lk of the Ministry of Education.
- 2.4 Students who have fulfilled the basic qualifications mentioned in No. 1 above and who wish to apply for the scholarships, should submit their applications prepared according to the Specimen Application Form (**Annexure 01**) along with copies of relevant certificates only to the principal of the school appeared for the G.C.E (O/L) examination, on or before as per the time frame given in No 8 of this circular.
- 2.5 The duly completed application should be forwarded along with the recommendation of the Divisional Secretary, after certifying by the Grama Niladhari regarding the monthly income of the applicant's family (Not required to obtain income reports.)
- 2.6 Applications received after the due date and without copies of certificates to prove the qualifications mentioned in the application concerned, and applications with deficiencies will be rejected.

3 Selection Criteria

3.1 School Level

- 3.1.1 A School Selection Committee should examine the marks of the applications received to the school based on the criteria and marking scheme mentioned in 4 of the Circular. The School Selection Committee chaired by the Principal or nominated Deputy/Assistant Principal, could appoint two senior teachers, and more than one Selection Committee could be appointed depending on the number of applications.
- 3.1.2 The applications submitted by the students on the due date along with the photocopies of the certificates attested by the Principal or Deputy/Assistant Principal of the school appeared for G.C.E. (O/L) Examination **should be forwarded to the Zonal Director of Education of the education zone where the school belongs to, on or before as per the time frame given in No 8 of this circular.**

3.2 Zonal Level

- 3.2.1 The Zonal Director of Education should make arrangements to appoint a Staff Officer to coordinate this scholarship programme. The selection committees **should select the scholars as to 50 scholarships per Zone**, subject to the applications received in the Education Zone concerned.
- 3.2.2 Under the supervision of the Zonal Director of Education, a Zonal Level Selection Committee consisting of three officials under the chairmanship of a Senior Staff Officer of the concerned Zonal Office of Education with another Staff Officer and with a Staff Officer nominated by the Divisional Secretary, should be appointed.
- 3.2.3 More than one Selection Committee could be established in case of exceeding significant number of applications received.

3.2.4 In the selection of scholars, the Selection Committee should be based on the criteria and marking scheme mentioned in 4 of this Circular.

3.2.5 ➤ The name list of students including the details of the students recommended to award the scholarships **should be prepared as indicated in Format 01, based on the sequence of marks obtained.**

➤ **List of bank account details of the selected scholars (as per the Form 02) should also be prepared, concurrently. (A photocopy of an active bank account in the name of the selected scholar and a photocopy of the National Identity Card should also be obtained and submitted along with Format 02.)**

(Arrangement should be made to specify the sequence of name lists of scholars in every relevant format in a same manner, and the names mentioned in the NIC and bank accounts should be the same as the name indicated in the application.)

3.2.6 A separate list of other applicants not selected (in sequence of marks obtained) should also be prepared and maintained a file in the Zonal Office.

3.2.7 The name list of the selected scholars should be certified by the Zonal Director of Education and the soft copies and hard copies of the same should be forwarded to the Provincial Director of Education. **Zonal Co-ordinating Officers should be filed and kept the copies of applications and certificates of selected applicants.**

3.3 Provincial Level

3.3.1 The Provincial Director of Education should make arrangements to appoint a Staff Officer to coordinate this scholarship programme at the provincial level.

3.3.2 As per the list of names referred at the zonal level, the overall lists of names at the provincial level should be prepared as to 50 no.s of scholarships per Zone, **and the maximum number of scholarships due for a Zone should not be exceeded in the submissions.**

3.3.3 The name list of students selected at the provincial level (Format 01) and list of bank account details (Format 02) should be recommended by the Provincial Director of Education and forwarded to the Secretary of the Ministry of Education.

3.3.4 Soft copies of the concerned name lists should be submitted to the email addresses pfschol@presidentsoffice.lk of the President's Fund and directorschoolactivities@yahoo.com of the Ministry of Education, on due date.

3.4 National Level

3.4.1 The name list of students selected (Format 01) and list of bank account details (Format 02) recommended by the Provincial Director of Education and referred to the Secretary of the Ministry of Education should be forwarded to the Secretary, President's Fund with the recommendation of the Secretary of the Ministry of Education in due course.

3.4.2 These scholarships will be awarded only to the proposed scholars so referred.

4 Criteria and Marking Scheme

The maximum marks be awarded to an applicant is 100.

4.1 Information related to the Family (No. 01 of the Application)

4.1.1	Two or more children under 21 years of age in the family	- 04 Marks
4.1.2	Loss of both parents	- 06 Marks
4.1.3	No parents and being with a guardian (If so, copies of documents proving legal guardianship should be annexed.)	- 03 Marks
4.1.4	Loss one of the parents	- 02 Marks
4.1.5	In case of fully physical disability of the student (Only 05 marks for the partial disability)	- 10 Marks

(Maximum 25 Marks)

NB :- Children unmarried and under 21 years of age, and depended by the parents are considered as children. A Government medical officer should be certified the physical disability.

4.2 Results of the G.C.E. (O/L) Examination (No. 02 of the Application)

4.2.1 For the Compulsory Subjects of the G.C.E. (O/L) Examination

For Distinction	(A)	- 08 Marks
For Very Good Pass	(B)	- 06 Marks
For Credit Pass	(C)	- 04 Marks
For Ordinary Pass	(S)	- 02 Marks

4.2.2 For the subject categories, two (02) marks should be awarded subject to a maximum of 01 mark per each subject.

(Maximum 50 Marks)

4.3 Sports (No. 03 of the Application)

Volleyball /Netball /Football /Basketball/ Cricket /Elle /Badminton /Kabaddi / Rugby /Hockey/ Athletic /Chess /Carom/ Tennis /Swimming /Gymnastics /Karate / Table Tennis or other

	Zonal Level	Provincial Level	National Level
• First Place	05	07	09
• Second Place	04	05	08
• Third Place	02	03	06
• Leadership	01	01	01

(Maximum 10 Marks)

4.4 Aesthetic and Co-curricular Activities (No. 04 of the Application)

National Languages and Literature Competitions/ Debates/ Speech/ Announcing/ Knowledge & Measure Contests/ Art/ Dancing/ Playing / Singing/ Stage Drama / Subject Proficiency Achievements/ Scout/ Cadets/ First Aid/ Environmental Pilot/ Other

	Zonal Level	Provincial Level	National Level
• First Place	05	07	09
• Second Place	04	05	08
• Third Place	02	03	06
• Leadership	01	01	01

(Maximum 10 Marks)

4.5 Prefectship (No. 04 of the Application)

School Head Prefect / School Deputy Head Prefect	- 05 Marks
Prefect (Senior/Junior)	- 04 Marks
Head of the Class	- 02 Marks

(Maximum 05 Marks)

NB :-

- Marks should not be awarded for the same co-curricular activities in the above 4.3 and 4.4 of all National, Provincial and Zonal levels. Only the highest level of marks should be taken into consideration in awarding marks.
- Only the highest level of marks should be taken into consideration in awarding marks for the 4.5 above.

5 Awarding of Scholarships

5.1 The 24 bursary installments will be granted as Rs.6,000/- per month for a period of 02 years until sitting for the G.C.E. (A/L) examination, for the selected students from among the students enrolled into Grade 12 for the secondary education and start the studies of G.C.E. (A/L) in the year concerned. The respective amount will be directly credited only to a bank account held in the name of the scholars, after selecting the scholars.

5.2 If the concerned scholar has left the school where he/she is studying in and enrolled in another school for any reason, then the Principal should provide a letter of confirmation in that regard to the Zonal Director of Education. The Zonal Director of Education should promptly inform the President's Fund in that regard, with a copy to the Provincial Director of Education.

The concerned scholar should also inform the Zonal Director of Education in writing by sending a letter through the Principal of the school where he/she is currently studying that he/she has left the school and also including the name of the school newly enrolled.

6 Monitoring of Scholarships

- 6.1 The monitoring of scholarships at the zonal level should be made by the Director of Zonal Education of the Education Zone where their school belongs to. The concerned responsibility in that regard should be assigned to the Co-ordinating Officer.
- 6.2 The monitoring of the scholars at the provincial level should be made by the respective Provincial Director of Education, and the concerned responsibility should be assigned to the Coordinating Officer.
- 6.3 The over roll supervision of scholars at the national level will be made by the Ministry of Education and the President's Fund.

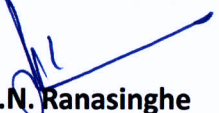
7 Cancellation of Scholarships

- 7.1 The President's Fund has authority for the cancellation of scholarships awarded to the scholars due to the following reasons.
- I. Penalties for scholars in disciplinary conduct.
 - II. Absence from school continuously.
 - III. Absence from educations continuously.
 - IV. Left the school without completing G.C.E. (A/L)
 - V. Enrollment in a fee-paying/international school.

8 Time Frame

	Task	Time Period (Final due date to complete the task concerned)
8.1	Call for applications and submit applications	On or before 22.12.2023
8.2	Forward applications to the Zonal Office of Education by the Principal.	On or before 08.01.2024
8.3	Select scholars by the Zonal Director of Education through conducting the relevant interviews and forward relevant documents to the Provincial Department of Education.	On or before 29.01.2024
8.4	Examine the concerned documents by the Provincial Director of Education and forward the final list to the Secretary of the Ministry of Education.	On or before 06.02.2024
8.5	Forward said documents to the President's Fund by the Secretary of the Ministry of Education.	On or before 12.02.2024

The Secretary to the Education reserves the right to make final decision regarding any issues referred to in the Circular, if any.



M.N. Ranasinghe
Secretary
Ministry of Education

Copies :- 01. Secretary to the President, Presidential Secretariat } For kind information
02. Secretary, President's Fund

PRESIDENT'S FUND

Instruction Sheet

Calling of Applications for the Scholarships Awarded by the President's Fund to Study for the G.C.E. (A/L) Examination

Eligibility

- The monthly income of the applicant's family should not exceed Rs.100,000/-
- He/ She should be a student in a government school or a private school with no fees.
- The applicant should have appeared in the G.C.E. (O/L) examination conducted in the year 2022 (2023) for the first sitting, and be fully qualified to study G.C.E. (A/L) in the year 2025.

Completion of the Application

- Sections 01 to 06 of the application should be completed by the applicant.
- Accurate information should only be provided.
- A telephone number that can send text messages (SMS) should be specified. If you don't have such a telephone number, you should arrange to provide a telephone number of an immediate relative/school teacher/principal with their consent.
- Marking for the relevant questions should be made by the applicant himself/ herself and the Principal should certify that the relevant results are true and correct.
- **The duly completed application should be handed over to the Principal of the school where you studied G.E.C.(O/L), along with the certificate of the Grama Niladhari of the area of residence and the recommendation of the Divisional Secretary (Not required to obtain an income report)**
- Principal should only be prepared the relevant list of applications and handed over to the Zonal Office to which the school belongs.
- Applications should not be delivered or posted to the Presidential Secretariat or the President's Fund, under any circumstances.

01. Method of awarding Marks

- | | |
|---|------------|
| 01.01. Two or more children under 21 years of age in the family | - 04 Marks |
| 01.02. Loss of both parents | - 06 Marks |
| 01.03. No parents and being with a guardian | - 03 Marks |
| 01.04. Loss one of the parents | - 02 Marks |
| 01.05. In case of fully physical disability of the student | - 10 Marks |

(Only 05 marks for the partial disability)

(Maximum 25 Marks)

NB :- Children unmarried and under 21 years of age, and depended by the parents are considered as children. A Government Medical Officer should be certified the physical disability.

PRESIDENT'S FUND

02. For the Compulsory Subjects of the G.C.E. (O/L) Examination

For Distinction	(A)	- 08 Marks
For Very Good Pass	(B)	- 06 Marks
For Credit Pass	(C)	- 04 Marks
For Ordinary Pass	(S)	- 02 Marks

For the subject categories, two (02) marks should be awarded subject to a maximum of 01 mark per each subject.

(Maximum 50 Marks)

03. Sports

Volleyball /Netball /Football /Basketball/ Cricket /Elle /Badminton /Kabaddi /Rugby / Hockey/ Athletic /Chess /Carom/ Tennis /Swimming /Gymnastics /Karate /Table Tennis or other

	Zonal Level	Provincial Level	National Level
• First Place	05	07	09
• Second Place	04	05	08
• Third Place	02	03	06
• Leadership	01	01	01

(Maximum 10 Marks)

04. Aesthetic and Co-curricular Activities

National Languages and Literature Competitions/ Debates/ Speech/ Announcing/ General Knowledge Contests/ Art/ Dancing/ Instruments Playing / Singing/ Stage Drama / Subject Proficiency Achievements/ Scout/ Cadets/ First Aid/ Environmental Pilot/ Other

	Zonal Level	Provincial Level	National Level
• First Place	05	07	09
• Second Place	04	05	08
• Third Place	02	03	06
• Leadership	01	01	01

(Maximum 10 Marks)

05. Prefectship

School Head Prefect / School Deputy Head Prefect	- 05 Marks
Prefect (Senior/Junior)	- 04 Marks
Head of the Class	- 02 Marks

(Maximum 05 Marks)

NB :-

- Marks should not be awarded for the same co-curricular activities in the above 3 and 4 of all National, Provincial and Zonal levels. Only the highest level of marks should be taken into consideration in awarding marks.
- Only the highest level of marks should be taken into consideration in awarding marks for the 5 above.

PRESIDENT'S FUND

For Office Use :-

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Application - Scholarships awarded by the President's Fund to the Students who have appeared and passed G.C.E. (O/L) Examination held in the year 2022(2023) for the First sitting, and study for G.C.E. (A/L) Examination in the year 2025

(Please refer the Instruction Sheet before completing the application.)

Province :- District :- Education Zone :-

Section I - Personal Information of the Applicant

Name with Initials (Sinhala) :-

Name denoted by the Initials (Sinhala) :-

Name with Initials (English) :-

Medium appeared to G.C.E. (O/L) Examination :- (Sinhala/Tamil/English)

Index No. :-

Whether appeared for the exam in 2022 (2023) for the first sitting? :- (Yes/No)

School attended for G.C.E. (O/L) Examination :-

School attending for G.C.E. (A/L) Examination :-

Date of Birth :-

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 (YYYY-MM-DD)National Identity Card No. :-

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Telephone No. (to be sent SMS) :-

0	7									
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Telephone No. (to be contacted) :-

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Personal Address (Sinhala) :-

.....

Personal Address (English) :-

.....

Section II 01. Information related to the Family

		Marks
01.01	No. of siblings in the family under 21 years of age who depend on parents (.....)	:-
01.02	Are both your parents alive? Yes/ No	:-
01.03	Are you staying under a non-parental guardian? Yes/ No (If so, copies of documents to prove legal guardianship should be annexed.)	:-
01.04	Is only one of your parents alive? Only is alive.	:-
01.05	Do you suffer from a physical disability? Yes/No Describe the said disability?	:-
Total marks obtained (Maximum 25 Marks)		:-

PRESIDENT'S FUND

02. Results of the G.C.E. (O/L) Examination

Subject	Grade	Marks
02.01 Religion	:-	<input type="text"/>
02.02 Language & Literature	:-	<input type="text"/>
02.03 English Language	:-	<input type="text"/>
02.04 Mathematics	:-	<input type="text"/>
02.05 History	:-	<input type="text"/>
02.06 Science	:-	<input type="text"/>
02.07 Subject in the first subject category (Subject	:-	<input type="text"/>
02.08 Subject in the second subject category (Subject	:-	<input type="text"/>
02.09 Subject in the third subject category (Subject	:-	<input type="text"/>
Total marks obtained (Maximum 50 Marks)		<input type="text"/>

03. Sports

(Example: Volleyball/ Netball/ Football/ Basketball/ Cricket/ Elle/ Badminton/ Kabaddi/ Rugby/ Hockey/ Athletic/ Chess/ Carom/ Tennis/ Swimming/ Gymnastics/ Karate/ Table Tennis or other)

Sport	Zonal Level		Provincial Level		National Level	
	Leadership/Participation		Leadership/Participation		Leadership/Participation	
	1 st Place	2 nd or 3 rd Place	1 st Place	2 nd or 3 rd Place	1 st Place	2 nd or 3 rd Place
1.						
2.						
3.						
4.						
Total marks obtained (Maximum 10 Marks)						<input type="text"/>

PRESIDENT'S FUND

04. Aesthetic or Co-curricular Activities

Examples- National Languages and Literature Competitions/ Debates/ Speech/ Announcing/ General Knowledge Contests/ Instruments Playing / Singing/ Art/ Dancing/ Stage Drama/ Scout/ Cadets/ First Aid/ Environmental Pilot/ Other/ Subject Proficiency Achievements and other)

Activities	Zonal Level		Provincial Level		National Level	
	Leadership/Participation		Leadership/Participation		Leadership/Participation	
	1 st Place	2 nd or 3 rd Place	1 st Place	2 nd or 3 rd Place	1 st Place	2 nd or 3 rd Place
1.						
2.						
3.						
4.						
Total marks obtained (Maximum 10 Marks)						

05. Prefectship

	Marks				
01 School Head Prefect School Deputy Head Prefect	<table border="1" style="width: 50px; height: 100px;"> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> </table>				
02 Prefect (Junior/Senior)					
03 Head of the Class					
Total marks obtained (Maximum 05 Marks)					

06. Summary of Marks

01	Information related to the Family	
02	G.C.E. (O/L) Examination	
03	Co-curricular - (Sports)	
04	Co-curricular - (Aesthetic & Other)	
05	Prefects	
Total Marks obtained		

I certify that the above information given is true and correct. I agree to submit the originals of the relevant certificates, if necessary.

Date :

.....
Signature of Applicant

PRESIDENT'S FUND

Declaration on the Monthly Income of the Family:-

(To be filled by mother/father/guardian.)

I am served as / I am not employed.
(Mention the employment)

My husband/wife is employed in the / is not employed.

I further declare that the monthly income of our family is Rs.....

Date:

.....
Signature of Mother/Father/Guardian

Name :

I affirm that the above details of income are correct.

Date:

.....
Signature of Grama Niladhari
(Official Stamp)

I affirm that the above details of income are correct.

Date:

.....
Divisional Secretary
(Official Stamp)

Zonal Director of Education,

I certify that the marks provided in 1-5 above are correct and other personal information is true and correct. Accordingly, I recommend and forward the application submitted by the student

Date:

.....
Signature of the Principal
(Official Stamp)

For Office Use,

Details of the members of the Zonal Interview Board

	Name	Designation	Signature
1.
2.
3.

Format 1

List of Scholars, Scholarships awarded by the President's Fund to the Students who have appeared and passed G.C.E. (O/L) Examination held in the year 2022(2023) and study for G.C.E. (A/L)

(As per the order of marks obtained by Students this format should be complete)

Province :
District :
Education zone:

S/No	Name of the Student	Male/ Female	Ethnicity	Attended School sat for the G.E.C. (O/L)	Expected School for Studying for G.E.C. (A/L)	Personal address	obtained Marks
01							
02.							
03.							
04.							
.							
.							
.							
50.							

Names of Interview Panel Members

Post

Official address

- 1.
- 2.
- 3.

Date :

I recommend the above selected student list.

Date :-

Signature and Seal:-

(Provincial Director of Education))

The following instructions should be considered when completing the Formats 01. :-

- I. Information should be presented as per the MS - Excel Sheet.
- II. The names of the Column of the names mention of the selected scholars should be completed with initials without a dot between the initials. only one space (Space 1) should be left.
Ex- A B C Senanayake v A.B.C. Senanayake x
- III. When mention the address, the most accurate should be mention .
- IV. The members of the interview panel signed document should be send to the provincial education director for recommendation, and the provincial education director should recommend and submit the documents.

Forms 02

List of names recommended for scholarships to be awarded to GCE (A/L) students by the President's Fund. (Based on their performance at the GCE (O/L) Examination held in 2022 (2023)

Province:

District:

Educational Zone:

Tel. No:

01	02	03	04	05	06	07	08	09	10
Serial No.	NIC No	Name of the student	Bank & Branch	Bank code	Branch code	Account number	Mobile Number (SMS)	Mobile Number	Address
01									
02									
03									
04									
05									
.									
.									
.									
.									
50									

.....

Signature

Zonal Education Director

Date:

ආකෘති 02 පිරවීමේදී පහත සඳහන් උපදෙස් පිළිබඳව සැලකිලිමත් විය යුතුය.

1. ආකෘති පත්‍රය 02 ඉංග්‍රීසි භාෂාවෙන් පමණක් පුරවා එවිය යුතුය.
2. **MS - Excel Sheet** එකක් ආකාරයට තොරතුරු ඉදිරිපත් කළ යුතුය.
3. **“Times New Roman”** ආකාරයට **අකුරු ප්‍රමාණය 11** න් ඉහත ආකෘති පත්‍ර 02 සම්පූර්ණ කර එවිය යුතුය.
4. ශිෂ්‍යත්වලාභීන්ගේ නම සඳහන් කර එවන තීරුව මුලකුරු සහිතව සඳහන් කළ යුතු අතර මුලකුරු අතර තිත්ක් නොතබා එක් හිස්තැනක් (Space 1ක්) පමණක් තැබිය යුතුය.

උදා- **A B C Senanayake**

A.B.C.Senanayake

5. ශිෂ්‍යත්වලාභීන්ගේ දුරකථන අංකය සඳහන් කිරීමේදී සෑම විටම පහත පරිදි නිවැරදිව සඳහන් කිරීම කළ යුතුය.

උදා- 0771111111 - V

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6. සියළුම ශිෂ්‍යාධාරලාභීන් සඳහා ශිෂ්‍යත්ව මුදල් ගෙවීම් කිරීම සඳහා **ලංකා බැංකුවේ හෝ මහජන බැංකුවේ ශිෂ්‍යයත්වලාභියාගේ නමට** පවතින සක්‍රීය ගිණුමක ගිණුම් තොරතුරු පමණක් ලබාදිය යුතු අතර, එලෙස එම බැංකුවල ගිණුමක් නොමැතිනම් නව ගිණුමක් ආරම්භ කර එම ගිණුම අංකය සඳහන් කර එවිය යුතුය.
7. තෝරාගත් ශිෂ්‍යත්වලාභීන්ගේ බැංකු ගිණුමේ සහ ජාතික හැඳුනුම්පතෙහි ඡායා පිටපතක් ලබාගැනීම කළ යුතු අතර. අදාළ ලේඛණ සමඟ එම ඡායා පිටපත් එවීමට කටයුතු කළ යුතුය.