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கல்வி அமைச்சு
Ministry of Education

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Circular No: 44/2023

To all Principals

School Road Safety Program
Establishment of Road Safety Clubs at School Level

Since the number of persons who die and become disable yearly due to road accidents of this country is increasing on daily basis, and the number of parents and children among those is considerably at an increased figure, the said adverse scenario directly affect unfavorably on the labor force and education field of this country. Consequently, the Ministry of Education has paid its attention on the prevention and control of those accidents.

Inattentiveness on road rules careless driving have been identified as the major cause of the road accidents of this country, and the requirement of a planned process as short term, mid-term and long term arises in seeking the solutions thereto.

“National Council for Road Safety”; which is functioning as the national institute to prevent the road accidents of this country, has prepared a comprehensive process while paying attention on this matter and planned a program that can be implemented jointly with the Ministry of Education in parallel to that. The actions are taken to give a proper knowledge about road accidents together with practical experiences for the present school students who come to the society as future citizens. An empowerment process is also executed with this informing the teachers who provide guidance for the student community and the teacher trainees of the National Colleges of Education.

Accordingly, the “**Road Safety Clubs**” with a broader participation of students are formed at school level to guarantee the road safety of the school students. Further, knowledge about the road safety and the strategic experience on the safety will be provided. It becomes the main responsibility of the principal as the line manager to ensure the safety of school students when they use the roads and take required actions as per the provisions of this circular issued with reference to the formation of “**Road Safety Clubs**”.

Further, no change is occurred in road safety related activities done by the Road Safety Clubs currently operative in the schools. In order to execute these tasks in a more organized manner, the attention is drawn to the following guidelines.

1. Road Safety Unit / Traffic Monitoring Unit currently operative in the schools is called as “Road Safety Clubs” henceforward.
2. If a Road Safety Unit is not functioning in a certain school, a new Road Safety Club should be formed as per the instructions of this circular.
3. The organization structure of the Road Safety Club; formed to fulfill the programs of the Road Safety Clubs and to execute the traffic monitoring efficiently and effectively, should be as follows.

4. The Organizational Structure of the proposed Road Safety Club should be as follows.

❖ Mentor

- Principal

❖ Advisory Board

- Deputy Principal or Assistant Principal
- Teacher in charge of Road Safety Club.
- Officer in charge of the police traffic division in the area
- A representative of National Council for Road Safety
- An executive engineer of the Road Development Authority.

❖ Student Committee

Chairperson

Secretary

Deputy Chairperson

Deputy Secretary

Treasurer

Number of Committee Members is 08 (Selection should be done as one student per each Grade from Grade 6 is included)

Every student from Grade 3 to Grade 13 is allowed to get the membership of the Road Safety Club.

5. Member students should be selected from each class to represent the committees of the Road Safety Club based on the number of students in the school.

6. In the implementation of the road safety programs, only the students above Grade 08 should be deployed for the road traffic handling activities.

7. The duties of the Road Safety Club are as follows.

7.1. Organizing the programs in line with National Safety Policy for the Road Safety Process.

7.2. Informing the entire student community of the school about the road safety and traffic handling activities.

7.3. Getting the participation of school community (past pupils, parents, well-wishers, neighbors) for the road safety activities.

7.4. Training and empowering the members engaged in traffic controlling activities.

7.5. Participating for training programs, workshops, seminars and varied programs organized by the national institutes acting in respect of road safety.

7.6. Supervising the traffic control process of the school and providing guidance.

7.7. Taking actions to provide required equipment, wears and affiliated services for the members of the school road safety club.

7.8. Maintaining an information system related to the school road safety club.

7.9. Identifying the sponsors and getting their supports for the School Road Safety Club.

7.10. Implementing joint programs with neighboring schools in parallel with the Global Road Safety Week held annually.

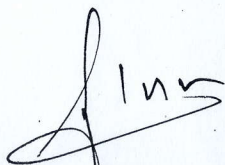
7.11. Keeping a close coordination with the Police Traffic Division in the area to which the school belongs and maintaining the area around the school as a safety zone.

- 7.12. Taking actions to give medals, grants, certificates, awards and promotions to the members who implement the school road safety process efficiently and effectively.

As per the guidance manual for school road safety club, the members of the said club are given the opportunity by this to have medals up to national level.

Since the Road Safety Program is a process with a national importance, all the principals are required to fulfill the road safety activities of the school in an organized manner based on the above guidance as per these instructions.

I hereby emphasize that the actions should be taken to establish School Road Safety Clubs in each school and to maintain those programs efficiently and effectively.



Wasantha Perera
Secretary
Ministry of Education

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| 1. Secretary, Ministry of Transport and Highways | - | F.K.I / F.N.A |
| 2. Inspector General of Police, Sri Lanka Police | - | F.K.I / F.N.A |
| 3. Chairman, National Council for Road Safety | - | F.K.I / F.N.A |
| 4. All Secretaries to Provincial Ministries of Education | - | F.K.I / F.N.A |
| 5. All Provincial Directors of Education | - | F.K.I / F.N.A |
| 6. All Zonal Directors of Education | - | F.K.I / F.N.A |
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