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අමාත්‍යවරයා/அமைச்சர் } 2784832  
Minister  
සේනම්/செயலாளர் } 2784811  
Secretary  
සාර්වලය/அலுவலகம் } 2785141-50  
Office Fax: 2784846



අධ්‍යාපන අමාත්‍යාංශය

கல்வி அமைச்சு

Ministry of Education

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விகிதாசூழல்  
இசுரூபாயர் ஸ்ரீ ஜயவர்தனபுர கோட்டை  
பஞ்சபுழை  
"Isurupaya", Sri Jayawardhanapura Kotte  
Battaramulla.

මගේ අංකය } ED/01/26/23/02/01  
எமது இல. }  
My No. }

වෛබල්/ஈ-மெயில்/Email : isurupaya@moe.gov.lk

මගේ අංකය }  
உமது இல. }  
Your No. }

දිනය/திகதி } 30 -04-2014  
Date }

Circular No. - 15/2014

Provincial Secretaries of Education  
Provincial Directors of Education  
Zonal Directors of Education

**Strengthening and improving Provincial and Zonal Information and Communication Technological Centres**

The approval has been granted for the proposal submitted to the Cabinet of Ministers with the consent of the Ministry of Finance and Planning based on strengthening and improvement of the Provincial and Zonal Information and Communication Technological Centers (PICTEC) for uplifting an Information and Communication Technology as indicated in the 'Mahinda Chinthana-Vision for the Future' Medieval Development Approach and it is informed to follow the recommendations mentioned below.

1. Zonal Information and Communication Technological Centres should be under the purview of the management of Deputy Director of Education/Assistant Director of Education who has been co-ordinating Information and Communication Technology activities in the respective Zone and the Provincial Information and Communication Technological Centres should be under the purview of the management of Deputy Director of Education/Assistant Director of Education (not a new appointment) who has been coordinating information and communication technology activities in the respective Province.

The overall management and the administration responsibility of the Provincial and Zonal Information and Communication Technology centers are assigned herewith to the province through the respective zone while assigning the ultimate responsibility in the administration and the management of the subject oriented activities to the Director of Education (in charge of the subject) at the Ministry of Education.

2. In order to maintain the formalities and achieve the highest productivity on management, administration as well as training programmes, attached 3 In-Service Advisors (ISAs) for each center.
3. Conduct of courses for school students and school leavers related to the ICT and offer National Vocational Qualification (NVQ) with the coordination of the Tertiary and Vocational Education Commission (TVEC).

In addition to the above, your attention is drawn to the following matters when establishing the new centers and also in connection with the existing centers.

- I. When constructing the new centers for the Zones or Provinces, it is compulsory to establish those centers in the premises of the Zonal Education Office or the Provincial Department of Education respectively. When such location is not enough to build the center, nearest location should be selected for the purpose of easy management and administration.
- II. These centers should be established as an Information System Network to disseminate the information in the school system in addition to the task of improving the ICT in the Zone. Accordingly, these centers should be utilized actively in an optimum way while assigning the responsibilities and through the proper coordination.



Anura Dissanayake  
Secretary

Ministry of Education

Copies :-

1. Secretary to the President
2. Auditor General
3. Secretary, Ministry of Finance and Planning
4. Chief Secretary of the Province
5. Director General, National Institute of Education
6. Director of Education – Information & Communication Technology, Ministry of Education